HALAL QUALITY CONTROL HEADQUARTERS

FEE STRUCTURE

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HQC Group Customers
Applicable to all HQC APOs

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Laan van Meerdervoort 53d, 2517AE, The Hague, The Netherlands
Tel: +31 (0) 70 346 97 95 | Email: info@halalqualitycontrol.com | Website: www.halalqualitycontrol.com

Edited and typeset by: Wasim al Shaman, Chief Director, The Hague [HQC Headquarters].

Table of Contents

1. Introduction
2. Scope and Applicability
3. Effective Dates
4. Fee Categories

5. Schedule of Fees
   - 5.1 Base Service Fees
   - 5.2 Optional Service Fees
   - 5.3 Administrative Service Fees
   - 5.4 Special Service Fees

6. Terms and Conditions
   - 6.1 Base Service Fees
   - 6.2 Optional Service Fees
   - 6.3 Administrative Service Fees
   - 6.4 Special Service Fees

7. References and Guidelines
8. Contact and Assistance
9. Applicable HQC Offices

1. Introduction

This policy outlines the fees charged by Halal Quality Control (HQC) for its certification services. It aims to provide transparency, structure, and justification for all service-related fees.

This policy applies to all Halal certificates issued by HQC Headquarters in **the Netherlands, including its managed offices in Belgium, Italy, Ireland, the United Kingdom, France, and Denmark**.

Some HQC offices hold exclusive rights to issue certificates for specific regions or Halal standards, which are outlined in the **HQC Global Accreditation Overview** and summarized in the HQC Exclusivity Table (see Table A).

Although most HQC offices maintain independent accreditations, the charges in this policy will apply whenever a certificate is required to be issued by HQC The Netherlands, Belgium, Italy, Ireland, or the United Kingdom—whether due to direct certification activities or delegated issuance responsibilities.

In cases where the requesting party is not a direct customer of HQC Headquarters but of an **HQC Authorized Partner Office (APO)**, HQC Headquarters will invoice the respective APO for the services rendered.
The APO may then invoice their customer accordingly.—whether due to direct certification activities or delegated issuance responsibilities.

This Fee Policy shall commence no later than **1 December 2025.**
Some fees will apply earlier than the commencement date and are mentioned in section 4.
All fees listed herein shall take effect on the effective date, including for customers with valid contracts.

HQC The Netherlands shall apply and refer to this Fee Policy upon renewal of any contractual arrangement.

2. Scope and Applicability

This policy applies to all clients receiving Halal certification and related services from HQC Headquarters and its managed offices as specified in Section 1.

HQC APOs must direct their clients to HQC The Netherlands, where HQC holds the exclusive accreditation or recognition for specific countries or standards:

Table 2.A: HQC Headquarters Exclusive Recognition Overview

Authority / Country	Exclusive Holder of Approval[1][2][3]	Description
JAKIM Malaysia	HQC The Netherlands	All clients that export Halal products to Malaysia and/or require the Malaysian Standards (MS) on their Halal Certificates must receive a certificate issued by the Approval Holder.
MUIS Singapore	HQC The Netherlands	All clients that export Halal products to Singapore and/or require the MUIS Schemes on their Halal Certificates must receive a certificate issued by the Approval Holder.
HAK Türkiye	HQC The Netherlands	All clients that export Halal products to Türkiye and/or require the SMIIC standards on their Halal Certificates must receive a certificate issued by the Approval Holder.

[1] Please refer to our Accreditation section on our website to view the list of approved bodies.

[2] HQC The Netherlands will receive its renewed approval from HAK by June or July 2025.

[3] Table A remains valid for as long as the Approval Holder is listed as the sole recognized body.

3. Effective Dates

This policy will commence in several phases:

Table 3.A: Effective Dates Overview

Fee Category	Fee Code(s)	Effective Date
Base Service Fees	APPF DOCHF MARKF	1 December 2025
Administrative Service Fees	All Fee Codes All Certificate Types	1 December 2025
Special Service Fees	SHC Codes	Currently Effective
Special Service Fees	SIHALAL	1 June 2025
Special Service Fees	MYIHAB	1 September 2025
All Other Service Fees	All Codes	Either Currently Effective or no later than 1 December 2025

See **Section 5** for more details on the Fee Structure.

4. Fee Categories

Table 4.A: Fee Categories Overview

Fee Category	Description
Base Service Fees	These are the standard and essential fees for initial application, documentation processing, assessment, certification services, and using the HQC Halal mark. They form the core costs for obtaining and maintaining Halal certification through HQC.
Optional Service Fees	These fees apply to supplementary services requested by the client. They include export-related documentation, training sessions, express services, periodic supervision at slaughtering sites, and any amendments made to Halal certificates during the certification cycle.
Administrative Service Fees	These fees are charged for issuing Halal Certificates and Shipment Certificates, depending on the destination country or applicable Halal standards (e.g., MS, MUIS, GSO). The category is further divided into: • General Halal Certificate Issuance • Halal Shipment Certificate Issuance
Special Service Fees	These exceptional fees apply to services related to specific national platforms or government portals, such as the Saudi Halal Center (Type A & B certificates), BPJPH's SIHALAL portal, and Malaysia's MY IHAB portal. They cover handling, registration, and coordination services offered by HQC.

5. Schedule of Fees

Table 5.A: Base Service Fees

Fee Type	Fee Code	Description[4]	Fees (euros)
Application Fees	APPF	One-time fee per initial application for new customers	€150
Documentation Handling Fees	DHF	One-time fee per initial review and processing of documentation for new customers	€300
Assessment Fees	AF	Varies based on man-days, risk level, and complexity of scope	Specified in the Contract
Certification Service Fees	CSF	Annual fee for certification services provided	Specified in the Contract
HQC Mark Usage Fees	MARKF	Annual use of the HQC Halal logo/mark during the certification cycle	Specified in the Contract
Administration Fees	ADM	See sections 5.3 and 5.4	See Table 5. C and 5.D

[4] See Terms and Conditions in section 6.1.

Table 5.B: Optional Service Fees

Fee Type	Fee Code	Description[5]	Fees (euros)
Export Fees	EXPO	Applicable when issuing Halal Shipment/Batch certificates	Specified in the Contract
Reimbursements	REIMF	Travel, accommodation, meals, transfers, and other relevant aspects	Upon Declaration Specified in the Contract
Training Fees	TRAF	Training sessions and certification courses provided by HQC Academy	See HQC Academy
Supervision Fees	SUPERF	Periodic assessments are performed at slaughtering plants	€150 per assessment
Certificate Amendments	CERTAM	Additions or amendments made to the main Halal Certificate during the certification cycle	Specified in the Contract
Express Services Fees	EXPRESS	Urgent document processing, fast-tracking services, or sending documents by couriers, including handling of requests and order tracking	€60 per request
Fixed Instalments	FIXF	Fixed monthly or quarterly fees are charged for the included services and the package obtained.	Specified in the Contract

[5] See Terms and Conditions in section 6.2.

Table 5.C: Administrative Service Fees (General Halal Certificates)

Fee Type	Fee Code	Description[6]	Fees (euros)
Halal Certificate Issuance Fees: General	HCI.G	Applicable when issuing a general Halal Certificate	€50 per year
Halal Certificate Issuance including Malaysian Standards and exports to Malaysia	HCI.MS	Applicable when issuing a general Halal Certificate and mentioning MS standards as the Reference Standard	€75 per year
Halal Certificate Issuance including SMIIC Standards and exports to Türkiye	HCI.TURK	Applicable when issuing a general Halal Certificate and mentioning SMIIC standards as the Reference Standard	€75 per year
Halal Certificate Issuance including MUIS Standards and exports to Singapore	HCI.SING	Applicable when issuing a general Halal Certificate and mentioning MUIS standards as the Reference Standard	€75 per year
Halal Certificate Issuance including Indonesian Standards and exports to Indonesia	HCI.IND	Applicable when issuing a general Halal Certificate and mentioning SNI or BPJPH standards as the Reference Standard	€100 per year
Halal Certificate Issuance including GSO Standards and exports to Gulf Region	HCI.GSO	Applicable when issuing a general Halal Certificate and mentioning GSO standards as the Reference Standard	€100 per year
Halal Certificate Issuance including UAE.S Standards and exports to Gulf Region	HCI.UAE	Applicable when issuing a general Halal Certificate and mentioning UAE.S standards as the Reference Standard	€100 per year

[6] See Terms and Conditions in section 6.3.

Table 5.D: Administrative Service Fees (Halal Shipment Certificates)

Fee Type	Fee Code	Description[7]	Fees (euros)
Halal Certificate Issuance Fees: Shipment Certificates	SHIP.G	Charged per issued Shipment Certificate for countries not listed in Table C (unless otherwise specific in the Contract)	€5
Halal Shipment Certificate Issuance destined for Malaysia	SHIP.MS	Charged per issued Shipment Certificate that is destined to be sent to the respective country	€20
Halal Shipment Certificate Issuance destined for Türkiye	SHIP.TURK	Charged per issued Shipment Certificate that is destined to be sent to the respective country	€20
Halal Shipment Certificate Issuance destined for Singapore	SHIP.SING	Charged per issued Shipment Certificate that is destined to be sent to the respective country	€20
Halal Shipment Certificate Issuance destined for Morocco	SHIP.MOR	Charged per issued Shipment Certificate that is destined to be sent to the respective country	€20
Halal Shipment Certificate Issuance destined for Algeria	SHIP.ALG	Charged per issued Shipment Certificate that is destined to be sent to the respective country	€20
Halal Shipment Certificate Issuance destined for Thailand	SHIP.THAI	Charged per issued Shipment Certificate that is destined to be sent to the respective country	€20
Halal Shipment Certificate Issuance destined for Indonesia	SHIP.IND	Charged per issued Shipment Certificate that is destined to be sent to the respective country	€25
Halal Shipment Certificate Issuance destined for the UAE	SHIP.UAE	Charged per issued Shipment Certificate that is destined to be sent to the respective country	€25
Halal Shipment Certificate Issuance destined for Qatar	SHIP.QAT	Charged per issued Shipment Certificate that is destined to be sent to the respective country	€25
Halal Shipment Certificate Issuance destined for Saudi Arabia	SHIP.KSA	Charged per issued Shipment Certificate that is destined to be sent to the respective country	€35

[7] See Terms and Conditions in section 6.4

Table 5.E: Special Service Fees

Fee Type	Fee Code	Description[8]	Fees (euros)
Saudi Halal Center Certificates Type A	SHC.SHIP	Halal Shipment Certificates issued through the Saudi Halal Center Portal for shipments to Saudi Arabia (in addition to the HQC Shipment Certificate)	1.000 Saudi Riyal per 27 ton
Saudi Halal Center Certificates Type B	SHC.HFC	Halal Facility Certificates issued through the Saudi Halal Center Portal to register the company for exports to Saudi Arabia (in addition to the HQC General Halal Certificate)	3.750 Saudi Riyal per year
Saudi Halal Center Certificates Type B Handling Fees	SHC.HQC	Fees applicable when HQC provides the service to request a Halal Facility Certificate through the Saudi Halal Center Portal	€200 per year
Adding a company including its Halal-certified products in the SIHALAL Portal	SIHALAL	Fees applicable when HQC provides the service to add the company and list its Halal-certified products in the BPJPH (Indonesian) system for approval by Indonesian importers.	€75 per request
Adding a company including its Halal-certified products in the MY IHAB Portal	MYIHAB	Fees applicable when HQC provides the service to add the company and list its Halal-certified products in the MY IHAB (Malaysian) system for approval by Malaysian importers.	€75 per request

[8] See Terms and Conditions in section 6.5.

6. Terms and Conditions

6.1 Base Service Fees

1. The specified fees apply to HQC customers in the Netherlands, Belgium, Italy, Ireland, and the United Kingdom.
2. Application Fees are charged per application received.
3. Application Fees only apply to new customers and will not be charged to existing customers after the Effective Date.
4. Documentation Handling Fees are charged by default to new customers and are considered the minimum amount. Further Documentation Handling Fees may be specified in the contract.
5. Assessment Fees must consider at least a team of 2 auditors.
6. HQC Mark Usage Fees are charged by default and are specified in the contract. We refer to the contract for the usage requirements.
7. All other fees not specified in this policy are subject to mutual approval as per the contract.
8. Any misconduct, negligence, delay, or unpaid invoices may lead to restrictions or blocking of services.
9. The Fee Codes will be reflected in the invoices and may be issued separately from other invoices.
10. All fees related to this topic are subject to change in the future.

6.2 Optional Service Fees

1. The specified fees apply to HQC customers in the Netherlands, Belgium, Italy, Ireland, and the United Kingdom.
2. Export Fees do not replace the Administrative Service Fees described in Table 5.D.
3. The Training Fees are specified on the HQC Academy page. However, the fees may deviate depending on the mutual agreements made prior to the training.
4. We refer to the HQC Supervision Scheme for more information on Supervision activities.
5. Supervision Fees only apply to companies classified as Slaughtering Plants.
6. Certificate Amendments Fees may apply to any significant changes to any Halal Certificate. The fees are either specified in the contract or may be on a per-request basis.
7. Express Services may be charged for each requested service based on each document or set of documents. The minimum charges apply as stated in Table 5.B.
8. All other fees not specified in this policy are subject to mutual approval as per the contract.
9. Any misconduct, negligence, delay, or unpaid invoices may lead to restrictions or blocking of services.
10. The Fee Codes will be reflected in the invoices and may be issued separately from other invoices.
11. All fees related to this topic are subject to change in the future.

6.3 Administrative Service Fees (General Halal Certificates)

1. Frequencies are based on a per-issued front page of a general Halal Certificate holding a unique Certificate Number.
2. No Administration Fees will apply to appendices linked to a Certificate Number (regardless of the number of products or separate appendices for each product).
3. The Administration Fees are charged every year.
4. If a Halal Certificate is valid for up to 4 years, the Administration Fees will be charged in advance for the validity of the Halal Certificate.
5. If a specific Halal Standard has multiple versions or codes added to the Halal Certificate, the Administration Fees will only be charged for one version or code of that Halal Standard. For example, a Halal Certificate is awarded for Halal Standards SMIIC 1:2019, SMIIC 4, and SMIIC 20 (three different SMIIC standards); the charges will be charged for one and will not multiply if it is considered the same authority that issued the standard.
6. The General Halal Certificate Issuance Fees are always applicable and chargeable.
7. If the customer is serviced or contracted by an HQC Office other than HQC The Netherlands, HQC The Netherlands will charge the requesting HQC Office on behalf of their customer.
8. The invoices are issued either after or before the Halal Certificate has been issued and authorized.
9. The Administration Fees apply to Halal Certificates issued by the HQC offices on or after the Effective Date, as described in Section 1.
10. All Halal Standards or export regions are optional and may be added based on the customer's wishes.
11. For Halal Certificates that will be renewed or reissued on or after the Effective Date, HQC will add the same Halal Standards unless the customer specifies otherwise in advance.
12. Any misconduct, negligence, or unpaid fees may lead to restrictions or blocking of services.
13. The Fee Codes will be reflected in the invoices and may be issued separately from other invoices.
14. All fees related to this topic are subject to change in the future.

6.4 Administrative Service Fees (Halal Shipment Certificates)

1. Frequencies are based on a per-issued Shipment Certificate holding one Certificate Number.
2. No Administration Fees will apply to appendices linked to a Shipment Certificate (regardless of the number of products related to the respective Shipment Certificate).
3. The Administration Fees do not replace the Export Fees; they are charged separately where applicable.
4. All Administration Fees apply to all types of Halal Shipment Certificates.
5. If the customer is serviced or contracted by an HQC Office other than HQC The Netherlands, HQC The Netherlands will charge the requesting HQC Office on behalf of their customer.
6. The invoices are issued either after or before the Halal Shipment Certificate has been issued and authorized.
7. The Administration Fees apply to Halal Shipment Certificates issued by the HQC offices on or after the Effective Date, as described in Section 1.
8. Any misconduct, negligence, or unpaid fees may lead to restrictions or blocking of services.
9. The Fee Codes will be reflected in the invoices and may be issued separately from other invoices.
10. All fees related to this topic are subject to change in the future.

6.5 Special Service Fees

1. All Special Service Fees are applicable for charging after receiving a request from a customer.
2. All Special Service Fees are charged per each request.
3. Fees imposed and regulated by foreign governments, authorities, or bodies are non-negotiable.
4. Certain guidelines are available or being created to guide customers through the process for specific Special Service topics.
5. If the customer is serviced or contracted by an HQC Office other than HQC The Netherlands, HQC The Netherlands will charge the requesting HQC Office on behalf of their customer.
6. Any misconduct, negligence, or unpaid fees may lead to restrictions or blocking of services.
7. The Fee Codes will be reflected in the invoices and may be issued separately from other invoices.
8. All fees related to this topic are subject to change in the future.

7. References and Guidelines

1. Overview of Halal Standards
2. HQC Global Accreditation Overview (Version 2)
3. HQC APOs Overview
4. Saudi Arabia Export Guidelines
5. Saudi Arabia Registration Page
6. JAKIM Scheme (Malaysia)
7. HAK Scheme (Türkiye)

We refer to the Useful Documents page for general documentation.

8. Contact and Assistance

Please get in touch with Halal Quality Control for assistance or guidance to ensure you are ready for the changes taking place on the Effective Dates.

Should you encounter any difficulties or request clarification, you may use the following contact channels:

E-Mail:	info@halalqualitycontrol.com
Telephone:	+31 70 346 9795
Contact Persons:	Mr. Wasim al Shaman
	Mr. Ahmad al Chaman

Customers serviced by HQC offices other than those described in Section 1 may contact their local HQC managers or us for assistance and guidance.

9. Applicable HQC Offices

HQC Office	Issuing Address	Certificate Code
The Netherlands	Laan van Meerdervoort 53d 2517 AE, The Hague, the Netherlands	NL105105
Belgium	Lange Lozanastraat 142 2018, Antwerp, Belgium	BE107107
France	57 Rue d'Amsterdam 75008, Paris, France	FR102102
Denmark	Agro Food Park 15 8200, Aarhus, Denmark	DK106106
Italy	Via Michele Belizzi 9 87012, Castrovillari, Italy	IT113113
Ireland	6 Fern Road, Sandyford Dublin 18, Ireland	IE112112
United Kingdom	40 Station Road RH1 1ET, Redhill, United Kingdom	UK116116